



Justice Park District

Board of Commissioners

Regular Board Meeting

November 22, 2021 @ 6:00 p.m

7747 S. Oak Grove Avenue Justice, IL 60458

Commissioners

Carrie Bernardoni, Larry Noyes, Mark Leahy, Tabatha Sutera, Tom Bosworth

Minutes

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call: Bernardoni, Bosworth, Noyes and Sutera. Not Present: Leahy
- IV. Public Comment: NO COMMENT

Bernardoni: We have hired the full-time maintenance position, spoke with him today and looks to be a great fit.

- V. Secretary's Report
 1. Corrections/Additions/Approval of Agenda
MOTION: Noyes
SECOND: Bosworth
VOTE: 4/1 - Approval
 2. Approval of Minutes of Board Meeting 10/25/2021
MOTION: Sutera
SECOND: Noyes
VOTE: 4/1 Approval
- VI. Treasurer's Report
 1. Approval of Warrant List - \$21,634.24
MOTION: Sutera
SECOND: Noyes
VOTE: 4/1 Approval

2. Approval of Payroll – November 5, 2021, \$4,179.76 – November ,2021 - \$2,918.60

MOTION: Noyes

SECOND: Sutera

VOTE: 4/1 Approval

3. Financial Report Given by WRDR:

Presented by Mary – Treasurer asked for a little more information on larger amount items, and she was able to add the name of the company on the warrant listing. Revenue is a little higher this month due to the taxes coming in. Working towards a budget towards the first of the years. Bernardoni: Taxes are far behind – may be an issue in the coming year. Mary hasn't heard anything.

4. Presentation of the 2020 Audit Report Given by Evans, Marshall & Pease, P.C. Certified Accountant and Consultant

Presented by Chris – Hired 8 months ago – 2018, 2019, and 2020. 2018 and 2019 is done. As far as 2020 it was difficult getting the information needed as the current director was not here. Park District is now caught up. Only issue for 2020 there was not an itemized budget, Summary sheet was found and moved all the items to the general funds. Joe Vallez is no longer here, and it was difficult getting in contact with him and when Chris tried Joe Vallez was sending him things from other parks districts. We did break even with the 2020. Need to levy and what you will be spending. \$159,000 in cash – issue bonds to help with construction.

Bosworth – On the budget you see Pensions – who has a pension here. Is it normal to use the general fund for pensions? Most likely out of general fund – we are only liable for the 2 employees. 7.73% is all the district is liable for.

Bosworth – Income dropped in programming assuming that is due to Covid? Yes.

VII. Executive Director's Report:

- We switched phone providers from AT&T to Comcast Business – A &T was spotty service and difficult to hear residents at time.
- Pyrotech will upgrade the surveillance and fire alarm for the Park District. 6 cameras will be installed around the perimeter and interior of the building. They will also install A fire alarm system and will include new smoke detectors and heat detectors
- Working on Springs 2022 programs with Jean to create events and programs.
- Thank you to Commissioner Bosworth for CPR/First Aid Training course for the staff on November 13, 2021.
- December 10, 2021 is Holiday Bingo 7-830pm
- December 11, 2021 is Visit with Santa event 1-3pm
- December 15, 2021 is the Christmas House Decoration Contest 7-9pm – an awards ceremony will be held December 16, 2021 6:30 – 7:15pm.

VIII. New Business

1. Approval of the upgraded Pyrotech Security and Fire Alarm system to the Justice Park District not to exceed \$15,000.00.

MOTION: Sutera

SECOND: Noyes

VOTE: 4/1 Approval

2. Approval and acceptance of the resignation notice of Gary Reyes to the Justice Park District
MOTION: Bosworth
SECOND: Noyes
VOTE: 4/1 Approval

3. Approval and acceptance of moving our regular scheduled December meeting from 12-27-21 to 12-13-21
MOTION: Sutera
SECOND: Bosworth
VOTE: 4/1 Approval

4. Approval of resolution No 2021-11-22-03, A resolution abolishing the loss in collection factor applied by the county clerk for certain funds.
MOTION: Noyes
SECOND: Bosworth
VOTE: 4/1 Approval

5. Approval of ordinance No. 2021-11-22-02, An Ordinance providing the levying, assessment, and collection of taxes for the 2021 tax year
MOTION: Noyes
SECOND: Sutera
VOTE: 4/1 Approval

6. Approval and acceptance to enter closed session to discuss employment and compensation of specific employee 6:32pm
MOTION: Sutera
SECOND: Bosworth
VOTE: 4/1 Approval

IX. Executive Session:

1. Personnel – hiring, firing, compensation, discipline and/or evaluation

X. Adjournment: 6:53pm

MOTION: Sutera
SECOND: Noyes
VOTE: 4/1 Approval