



# Justice Park District Facility Rental Application

Please complete this Facility use Application packet and submit it to:  
Justice Park District, - 7747 S Oak Grove Avenue, Justice, IL 60458  
708-458-1370

- Upon receipt of the application and full payment, the Justice Park District will review the application and determine approval for use of the Justice Park District facility.
- **NO** applications will be accepted or approved without full payment and a completed facility application packet.
- Please fill out the Hold-Harmless Indemnity Agreement on the back of this page.
- Read the Rules & Regulations for use and please keep that.
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Date	Time	Day
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\_\_\_\_\_  
Name of Person Renting (21 or older)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
email

**Facility Requested**

Small Room \_\_\_\_\_ Large Room \_\_\_\_\_

Kitchen \_\_\_\_\_ Pavilion \_\_\_\_\_

Bounce House \_\_\_\_\_

Alcohol Permit/Cert of insur. \_\_\_\_\_

\_\_\_\_\_  
Date of Rental Time

\_\_\_\_\_  
Approximate Number of People

\_\_\_\_\_  
Type of Activity

I have read the attached rules and regulations for use of the Justice Park Facility. I also agree to be responsible for all damages and other requirements listed in the rules and regulations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Staff Working Rental

**FOR OFFICE USE ONLY**

Payment in full received: Amount \_\_\_\_\_ Date \_\_\_\_\_ Staff Intl. \_\_\_\_\_

Park District Approval: \_\_\_\_\_ Yes \_\_\_\_\_ No Official Signature: \_\_\_\_\_ Date \_\_\_\_\_

Note regarding any special things needed, #of tables, Chairs etc.

**Justice Park District**  
**Hold-Harmless Indemnity Agreement**

We/I \_\_\_\_\_

(Renters Name)

Do hereby promise, undertake and guarantee to hold harmless and indemnify the Justice Park District, Justice, Illinois, against all costs, expenses, loss or damage which may be now or hereafter incurred against the Justice Park District by reason of a certain suit or claims which is a result of the use of the facilities.

For the benefit of: \_\_\_\_\_

(Purpose of Rental)

The Justice Park District is to have exclusive use of the facility in the event of a Justice Park District sponsored activity. The group or persons using the said facility shall hold the Justice Park District harmless from any negligence, either passive or active.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Justice Park District

### Rules & Regulations for use of Park District Facilities

The Justice Park District shall permit outside organizations and citizens of Justice to use our facilities. However, authorized representatives must be aware that the utilization of those facilities is a privilege granted by the Justice Park District: Therefore, the following Rules and Regulations have been established. Applications and dates will be held unless all regulations are followed.

1. Request forms for facility use must be completed and filed with the Justice Park District.
2. Organizations or individuals must provide written communication to the Justice Park District regarding any changes in the authorized representative.
3. The Lessee(s) shall not enter, occupy or use this listed facility (ies) until the time(s) and date(s) specified on previous page.
4. The Lessee(s) shall vacate the facility (ies) at the time(s) and date(s) indicated above or be charged a pro-rata amount for every one-half (1/2) of overtime use.
5. The Justice Park District has the right to suspend use privileges indefinitely, for misuse or violations for immediate suspension include but are not limited to: smoking in unauthorized areas, theft or vandalism, lack of supervision, absence of authorized representative, etc.
6. The Justice Park District reserves the right to terminate a permit at any time.
7. It shall be the responsibility of the organization using the facility to see to it that ALL in attendance confine themselves and their group to the areas for which permission was granted. If a group consists of children, control must be exercised over them at all times.
8. Organizations, groups or persons using a Justice Park District facility must assume liability for any damage to the buildings or property. Also, anyone using the facilities should do so at their own risk.
9. That the Justice Park District does not assume any liability for property lost or stolen on the Justice Park District premises, or for personal injuries sustained on the premises during the Lessee(s) use of the premises and Lessee(s) hereby agrees to assume the full risk of any injuries, damages or loss, regardless of severity, that Lessee(s) may sustain as a result of this Agreement. Lessee(s) further agrees to waive and release the Justice Park District from any and all losses, claims, suits or judgments or damages that Lessee(s) might sustain as a result of any and all activities connected with or associated with this Agreement.
10. Lessee(s) shall be responsible for inspecting the facility subject to this Agreement prior to each use and shall be responsible for bringing to the Justice Park District attention any potential dangers, safety hazards or problems. Lessee(s) is solely responsible for determining whether said facility(s) is safe, appropriate, and/or compatible for Lessee's intended use.
11. Lessee(s) is solely responsible for providing any and all supervision at all times during Lessee(s) use of any facility, including but not limited to the leased facility, and all common areas. Further, Lessee(s) shall be responsible for ensuring that Lessee's guests and invitees comply with all applicable rules and regulations pertaining to use of Justice Park District facilities.
12. The authorized or approved alternate must be present at all times when the Justice Park District facilities are being used by their group. The security of outside doors and building will be the responsibility of the Justice Park District.

13. The authorized representative or approved alternate has no jurisdiction over any Justice Park District personnel.

14. No tables, chairs or any Park District property or equipment are to be removed from the premises without the permission of the Justice Park District Director.

15. A photo ID is required to rent the building.

16. Justice Park District personnel must have access to all facilities at all times.

17. There is no smoking in any Justice Park District facility. Smoking is permitted outdoors, provided that adequate precautions and supervision is being used to protect all property from smoke/fire damage.

18. **If Alcohol is going to be served you need to purchase the permit/Certificate of Insurance through the park district. No hard liquor is allowed. There is no drinking outside of the building.**

19. It is fully understood and agreed by the parties that the Lessee(s) guarantees to defend, indemnify, and hold harmless the Justice Park District, its officers, employees, volunteers, and agents against any and all liabilities, claims, damages, losses, costs, and expenses (including reasonable attorneys' fees) arising indirectly or directly in connection with or under, or as a result of this agreement.

20. Motorized vehicles and pets are not permitted inside the parks or facilities at any time.

21. Approval for the facility is at the discretion of the Justice Park District. Approval will not necessarily be granted on a first-come-first-served basis.

22. Lessee(s) shall comply with any and all applicable ordinances and permit procedures.

23. The Justice Park District will prosecute any and all individuals who vandalize the facility or violate local law.

24. This Agreement may not be assigned by Lessee(s) without the Justice Park District's prior written consent.

## **Facility Rates:**

**Large Program Room \$250 for 4 hours.**

**Small program Room \$200 for 4 hours.**

**This includes 30 minutes of setup & 30 minutes of clean-up.**

**Additional hours are \$50.00 an hour.**

**Both Rooms \$325 for 4 hours.**

**Kitchen \$75 (Needs large room to be rented)**

**Bounce House - \$200**

**Alcohol Permit/Cert. of Insurance Fee \$150**