

Justice Park District
Board of Commissioners
Special Board Meeting
Held via conference video due to Covid-19
Call in: 1-312-626-6799
Meeting ID: 837 1167 2358, Password: 012976
May 27, 2020
5:00pm

This meeting is being conducted electronically and remotely. Anyone who wishes to make a Public Comment to the Board can provide a written statement by email to: tsutera@justiceparkdistrict.org or drop it off in person by 4:00 p.m. on 05/27/2020 at the Drop Box located at the Park District at 7747 Oak Grove Ave Justice, IL 60458

1. Call to Order

A. Pledge of Allegiance:

B. Roll Call: Longi-Present, Noyes-Present, Cerny-Present, Bernardoni-Present, Sutera-Present

C. Corrections/Additions/Approval of Agenda - Correction on May agenda – Bernardoni does not feel it is necessary to hold the elections of officers. It has only been 10 months in the position. Delay until 14432.72 we are able to be together in person.

D. Approval of minutes for April 30, 2020 meeting - 5/0 - Approved

2. Public Comment: NONE

3. Treasurer Report: April 2020 – Treasurer will report.

A. Cash Disbursements /Warrants Listing - \$14,432.72 – Longi -Motion, Sutera- 2nd 5/0 - Approved

B. Payroll - \$6,931.66 Sutera - Motion, Longi- 2nd 5/0 -Approved

4. Staff Report:

A. Recreation Director Report – See attached report –

Soccer Program to start Thursdays and Saturday – Coach can have 3 sets of ten throughout the park – at proper distancing standards. Guidelines will be given and followed if not privileges will be revoked. Bernardoni – If a child is in the program and now we have mom, dad and siblings How will that affect the 10 and under guidelines? Vallez – Coach needs to make sure he enforces and lets the parents know about the guidelines. Coach needs to make sure he is teaching children who can listen to directions and understand the guidelines. Bernardoni – Are children wearing a mask? Vallez – That’s a good question but if they cannot stay 6 feet apart then they are supposesuppose to wear one. Sutera – How are we going to combat the children playing in the park verse the soccer club? Vallez – Parents are going have to “police” their children. Bernardoni – Are they renting the space from us? Vallez - Yes, we can say we are not comfortable just yet with it activities with children 10 and under right now. Longi – Are they playing games? Vallez – No just practice under Phase 3 guidelines. Bernardoni – How about the bathrooms? Vallez – Purchasing porta potty with hand washing station. We will sanitize the bathrooms and lock them when the soccer club is done for the night.

Yoga – Bernardoni – is Yoga outside as well? Vallez – Yes fitness classes are allowed outside the facilities. Mark circles on the ground – guarantee 6 foot away from others. The cost to run the programs – Do we absorb the cost, or do we pass it on to the patrons? Bernardoni – Are we going to be selective with cost program to program? Vallez – still trying to figure that all out.

Summer Camp – How many kids can we fit in there if the weather is bad? Sutera - At this point is the summer camp even worth it? Probably a 5-1 ratio so no more than 7 kids and possibly 2-3 adults to cover ratio? Vallez – If a kid skins a knee – I am attending to that child – the other children are now behind me hugging? We would need at least 2 adults per group.

Sutera – Are the children required to wear face masks? Vallez – yes, we will provide the masks for the child. Bernardoni – cannot share supplies or anything else. Cerny – Put it on hold until all this uncertainty breaks up. Vallez – everyone is struggling at this point trying to make everything safe for the children. Sutera- Can we offer online virtual camps? Put together an art kit – advertise them – parents will pick them up and do a zoom classes. Bernardoni – moving virtual will be the best bet at this point for the park district. Vallez – virtual camps at home – 5 day camp virtual Art, sports, ext.... Sutera – Best bet at this point – Gives us time to figure out how to run this August if the circumstances are still restricted. Vallez – We have been updating on a regular basis with interactive things. Bernardoni – When you say bring other staff here do you mean paying them? Vallez – No, just take what they have done and bring it to Justice, Bernardoni – I like the idea personalizing the classes within the village. All Commissioners agree we will not be holding an in person summer camp this year.

Seniors – We have been reaching out on a regular basis – The seniors are appreciative with the park district for reaching out to them during the pandemic.

Potential Movie in the Park – I think is possible – One of 2 options allow families to sit in their own box – they have to stay in their box. Or have them sit in their car and transmit on 88.1 – Only Justice residents, each car will get a time to park so we are not holding up traffic. Organized process. Will update with cost of screen to see if feasible.

B. Maintenance Report – Garden plots are continuing improvements – will possibly frame area with fence. Possible residents renting plots. For this year who is planting them. Getting planting tables for the seniors do not have to bend down. Bernardoni - If it is possible I would volunteer my time to water in hope later in the season the seniors can help. Vallez - We were hoping for a start to finish for the seniors to plant. Possibly update the seniors as the plants grow.

Grass cutting – every Tuesday – Will install woodchips concerned if we do that the children will think that it is open. Park Facilities are not to be open until phase 5 as of now. Sutera – Can we power wash the parks? Vallez – yes, there are companies – something to look into. Bernardoni – Are the parks updated? Any broken equipment replaced? Vallez – Yes, the benches and any equipment will be fixed/replaced. Longi – will benches be put by the memorial? Vallez – Yes, and we will fix the bench that is sunk in the ground as well.

Bond – Have decent balance – we have low overhead. We are spending little – We are in really good shape. If we are able to bond refinance – we can take capital dollars out of our levy – zero impact on our bond. We do not need to reach out for a line of credit. We are ok.

C. Commissioners Report

5. Unfinished business

A. Document Storage at Justice Park District -- Update Continuing the organization – another dumpster was taken out.

B. Building Storage Reorganization: Winter Break? – Update

C. Walking Path Repair, Spring, 2020 – Last week he was contacted – grants were opened – if we can get bond money, we will be in a good financial situation – updating playgrounds, upgrade facilities. Submitted for a 2.5 million for a building addition last year – Funding bill was passed with budget. Some are matching grants – prefer to not get a matching so we can save the money.

D. Building painting, Spring, 2020 – \$13,780.00 for painting – inside and outside building, fencing by air conditioner window frames and door frames. Motion – Cerny, Noyes-2nd – 5/0 APPROVED

E. Basketball Court Repair, Spring, 2020

F. Justice Park District Emails – Longi working on – Bernardoni – Longis email is bouncing back.

6. New business:

A. Update on Musco lighting – June 17th @ 8pm

B. Lyons Township youth summer program - We will look into it – sounds like a good idea. Free help for us, the township will pay employees to work for us, whether its maintenance, some extra help around the park. 18 and over – Bernardoni will get Vallez in touch with Mary Van Allen.

C. Approving contract with landscape company – include details of services, frequency, and correspondence. – POSSIBLE BOARD ACTION – Every Tuesday – If raining they will still cut for the week the following day or when able. Letter of understanding – we sign, they sign to all be on the same page. Formalize a contract with company.

D. Jerald's contract - Vallez -contract is not signed – he will have to look into it.

E. Fence Replacement Commissioners Pak: Not to exceed \$6,500 – POSSIBLE BOARD— ACTION – End of basketball heading towards the cell tower. Leave the door opening – cannot go past the cell tower, not park district property. – Good to get it done.

F: Covid-19 Policies – POSSIBLE BOARD ACTION – OSHA – need to have something on file for employees. Vallez will go through and put together. Everything is changing so quick. 6 foot marking on the ground in the park district. 1000 Masks, hand sanitizer, face shields, - all ordered. Caution the board Covid is around us. We will offer masks for free to patrons – will post on door that we do require face masks in building. Building will not be open as of now – If we open in phase 4, public may demand stuff from us. We will have to have policies in place. Screening staff? Vallez will look into this once he reads the document from attorney.

Keep all the officers in same positions – 5/0 – APPROVED

Noyes – Adding a statue to the memorial for nurses/doctors – requesting a female statue!

7. Public Comment:

8. Executive Session:

9. New Business from Executive Session

10: Adjournment: