

Justice Park District
Board of Commissioners
December 17, 2019
5:00pm

1. Call to Order – 5:05 pm – Larry Noyes presented on behalf of Commissioner Longi who was running late

A. Pledge of Allegiance:

B. Roll Call - Cerny, Noyes, Bernardoni, and Sutera Present – Longi was running late, came about 5:15 pm

C. Corrections/Additions/Approval of Agenda - Correction in public comment section per Hank Oszakiewsk - Please see #4

D. Approval of minutes for November 26, 2019 meeting

4. Public Comment: On minutes from November 2019 – Hank Oszakiewsk said that in the November meeting he asked for the minutes to be available to the public – He wanted to make sure that the minutes request was public knowledge in case it happens to come up in later years. Also wanted to say the village wide event was well attended – he saw parents and kids and it was very nice.

5. Treasurer Report:

A. Cash Disbursements /Warrants Listing (\$13,827.17) - Bernardoni Motion, Noyes 2nd, Sutera – Yes and Cerny – Yes – Approval 4-1

B. Payroll (\$7,931.53) Bernardoni Motion, Noyes 2nd, Sutera – Yes and Cerny – Yes – Approval 4-1

Commissioner Bernardoni addressed Joe Vallez concerning approving 4 payments with no receipt. Joe Vallez needs to alert the staff that this needs to stop. We cannot continue making payments with no paper trail.

6. Staff Report:

A. Recreation Director Report – Winter programming will begin Jan 27, 2019 and end on March 30th.

Pedro resigned as of December 7, 2019 – We are going to wait to hire until Feb/March. Job will be posted first of the year, interview process will take place - -Start date will be Feb/Mar - Jean is hired the 30 hours needed to keep the insurance.

Gerald's contract Commissioner Bernardoni is requesting more information such as in an average month what hours he will be working – she is aware with tax season coming up he may be working more. Just would like a better idea on his hours in an average unbusy month. We previously outsourced services – clarification on what exactly other job tasks he will be taking on as well. – Joe Vallez said he will get her that information. Commissioner Bernardoni requested that at the end of one session of classes to have a better way at letting the parents know when the next session will begin. Vallez said he will take care of it.

Joe Vallez – Voiced that Veterans Park is in bad shape and we should speak about putting in a new park – If we use an inexpensive company there is a chance 5 years down the road the company is no longer in business. If a piece of equipment needs to be replaced, we will have an issue. If we use Landscape Structures like we did for the previous park we replaced that cost would be higher. The cost is anywhere from \$50,000 upwards to about \$75,000. Commissioner Bernardoni requested that we pay the money for a playground inspector to check out the park to give us a full report on how bad it is. Commissioner Bernardoni also asked if the fence that fell in Veterans park was being fixed to which Joe replied yes, he started it today 12/17/2019 and will be done tomorrow 12/18/2019.

B. Maintenance Report

C. Commissioners Report

7. Programs

- A. Winter Wonderland - went well
- B. Senior Programs – Senior Christmas Luncheon is on 12/20/2019 @ 93rd and Kedzie (Chi Tung) Staff as well as Commissioners are invited to attend as well
- C. House Decorating Contest – Judging is 12/20/2019 @ 7pm.
- D. Registration for Camp Igloo – Dec 23,26,27,30 Jan 2 and 3 – 12 kids are registered
- E. Registration for Santa Calls – Santa calls December 20th

8. Unfinished business

- A. Document Storage at Justice Park District – Update – Joe is working on it and it will be completed by Jan 1, 2020
- B. Building Storage Reorganization: Winter Break? - Update - Seeing Pedro is no longer with us – Joe and Vinny will be working on this
- C. Walking Path Repair, Spring, 2020
- D. Building painting, Spring, 2020
- E. Basketball Court Repair, Spring, 2020

9. New business:

- A. PARC Grant – Board Action – no board action needed – confirming we will be applying for a grant
- B. Levy Passage – Board Action – 1.9% increase Bernardoni – Motion, Cerny 2nd, Noyes Yes, Longi-Yes and Sutera Yes – Motion Approved 5/0
- C. 2020 Meeting Schedule – Board Action
Jan 22, Feb 26, Mar 25, Apr 29, May 27, June 30, July 29, August 26, Sept 23, Oct 28, Nov 23 and Dec 21 – Cerny No, Bernardoni Yes, Longi Yes, Noyes Yes, Sutera Yes
Commissioner Sutera requested that the schedule be put up on the website for the public Joe Vallez said he would take care of it

10. Public Comment:

Kris Wasowicz – Are PO's attached to invoice, least of reoccurring bills (nicor, electric ext.) are separated from non-reoccurring bills to which Commissioner Bernardoni replied Yes, we are currently working on that. Who performs the maintenance for the parks to which Joe Vallez responded we had one application over the summer, no job is currently posted but we are looking for part time. Do you request for approval for capital improvement to which Joe replied that he has a \$5000 or less expenditure and the board approves \$5000-\$25,000 for capital improvement. Do you have a maintenance plan? Such as grass cutting to which Joe replied yes, we have a company cut grass once a week. Kris: If the stairs/infrastructure is damaged but, the rest of the park is not is there a need to replace the entire park verses just the slide that damaged? There are businesses that sell parts cheaper. To which Joe replied that we need to have certified installers we cannot use outside companies to replace damaged equipment

George Pasterino – What is the total cash in the account Bernardoni replied the amount in the bank is \$208,073.32

11. Executive Session:

12. New Business from Executive Session

13: Adjournment: End Time 5:42pm