

Justice Park District
Board of Commissioners
Special Board Meeting
Held via conference video due to Covid-19
April 30, 2020
5:00pm

This meeting is being conducted electronically and remotely. Anyone who wishes to make a Public Comment to the Board can provide a written statement by email to: cbernardoni@justiceparkdistrict.org or drop it off in person by 4:00 p.m. on 04/30/ 2020 at the Drop Box located at the Park District at 7747 Oak Grove Ave Justice, IL 60458

1. Call to Order

A. Pledge of Allegiance:

B. Roll Call Longi-Present, Noyes-Present, Cerny-Present, Bernardoni-Present, Sutera-Present

C. Corrections/Additions/Approval of Agenda - NONE

D. Approval of minutes for February 26, 2020 meeting – 5/0 - Approved

2. Public Comment: George Pastorino – Please see attached letter

3. Treasurer Report: February and March 2020 – Treasurer will report

A. February 2020 Cash Disbursements /Warrants Listing (\$11,927.11) – Longi- Motion, Cerny – 2nd, Longi-Yes, Cerny-Yes, Bernardoni-Yes, Noyes – Yes, Sutera-Yes 5/0 Approved

B. February 2020 Payroll (\$5865.81) – Cerny- Motion - Sutera- 2nd, Longi-Yes, Cerny-Yes, Bernardoni-Yes, Noyes – Yes, Sutera-Yes 5/0 Approved

C. March 2020 Cash Disbursements /Warrants Listing (\$10,882.95) Noyes -Motion, Sutera 2nd - Longi-Yes, Cerny-Yes, Bernardoni-Yes, Noyes – Yes, Sutera-Yes 5/0 Approved
oyes – Motion, Sutera 2nd,

D. March 2020 Payroll (\$6996.64) Cerny-Motion – Sutera 2nd - , Longi-Yes, Cerny-Yes, Bernardoni-Yes, Noyes – Yes, Sutera-Yes 5/0 Approved

4. Staff Report:

A. Recreation Director Report – PLEASE SEE ATTACHED REPORT – via Joe Vallez – Bernardoni - -Asked limited numbers of campers, smaller groups? How will we be able to go above 16 children. – Joe Vallez – restrict to a smaller area, Smaller group size is due to the fact if we have bad weather, we would be putting children in jeopardy if we place more children in rooms. We have a limited space. Possibly holding 2-week camps and alternate the children out that are on waiting lists.

Bernardoni – Where is the job listing posted for summer camp counselor? Website and Social Media – Interviews held possibly on Zoom.

We need to order PPE for staff – masks hand sanitizer and gloves

Bernardoni – Is the goal for painting the interior before we open? – Joe Vallez – YES

Install grill at the big pavilion? \$983.00 – Does not need board approval, less than \$1000.00
Just wanted to let the board know.

Banking – Joe Vallez – Does not have access to Republic bank – Bernardoni – You are not requesting to be a signer on the account you are requesting access to the account online. Joe Vallez – He just wants to be able to check account balance – Bernardoni – She did not open the account the pre work was already done, she just dropped the \$75,000 check off. Cerny – Do we need to vote on you (Joe) having access, I think you should have access – Bernardoni – Joe will have all access minus check signing – Cerny – Check the minutes and double check the bank conversation from prior board meeting.

Birthday Drive- By – 10 per week M-W – Bernardoni- Roberts Park Fire Department is already doing birthday drive by's to homes.

Bernardoni – In prior meeting we discussed the picnic tables – Joe Vallez - Concrete benches - too heavy and they are round tables – The metal benches are ADA compliant. Metal plastic coated heavy duty ADA picnic table at all the parks (4 under the pavilion, one at other parks)

5. Unfinished business

A. Document Storage at Justice Park District – Jean is still working on going through the documents.

B. Building Storage Reorganization: Winter Break? Rodent problem – exterminator is working on eliminating them. Dumpster was brought in

C. Walking Path Repair, Spring, 2020 -

D. Building painting, Spring, 2020

E. Basketball Court Repair, Spring, 2020

6. New business:

A. Landscaping – Possible new bid – Longi – No issue the past 5-6 years – Bernardoni – There are missing invoices – Cerny – Any issues with the work they do? How long have they worked for us? Joe 4 years – The service is good. Sutera – Can we have some type of agreement with the current company that we are be invoiced within 30 day? Joe Vallez – will have attorney write up a letter and sent to company requesting 30 day invoice – If they do not abide by it we will charge them 5% penalty ever 30 days they are late. One giant bush and one small bush, is an eye sore – can we get that fixed? It is an eye sore. Joe Vallez – I will speak with them.

B. Benches Replacement/Veterans Park: BOARD ACTION Not too Exceed: \$7000.00. Includes demo and installation (detailed proposal for all equipment in Managers report). 3 sets of seats with back 3,048.00 - installation is \$3,800.00 Total is \$6,848 – Longi-Motion – Noyes 2nd

Longi-Yes, Cerny-Yes, Bernardoni-Yes, Noyes – Yes, Sutera-Yes 5/0 Approved

C. Equipment for parks: BOARD ACTION – Approval recommendation for all new equipment not to exceed \$7,500.00 – Bench replacement at Veterans Park – at all parks Bench replacement at Veterans \$785.00 -4 picnic tables at Commissioners \$6,356 – Longi – Motion Bernardoni 2nd - Longi-Yes, Cerny-Yes, Bernardoni-Yes, Noyes – Yes, Sutera-Yes 5/0 Approved

D. Communication – Shelter in place has highlighted communication issues – Bernardoni – Everyone's preferred method in communication – Everyone willing to get their Justice Park District email, consistent way of communication. Longi and Noyes do not remember password – Bernardoni – staff can more likely help in getting theirs up and running – We really should be using our JPD emails for communication. Cerny would prefer to use his personal email – he is already overloaded with work emails – 3 different emails will be difficult. Longi - Lets work with Jean and get it straightened out. Sutera – Offered help if they need it for the emails to be forwarded to their personal emails. –

E. Governor Announcement – extend Park District closure through the month of May Bernardoni – How has this effected our budget – Joe Vallez - in better shape than others – most big park districts rely on 75 % through programs. 234,000 in bank – carrying over 25%. We can float the Park District for 2 years if we needed too. Sutera – How will we hold the May meeting? Virtual or in person. Longi – Would prefer virtual, Bernardoni – we can have a call in and it may fix some concerns of the community. Joe will explore options and report back to Sutera next week

F. Cancellation of March 2020 meeting: BOARD ACTION -Bernardoni - We cannot take a secret vote to cancel a meeting – there are a lot of issues here. Joe Vallez -Directed by the president to poll the board per the open meeting requirements – Bernardoni – OMA would not have a vote via email. Joe Vallez – You were not voting just giving an opinion on the question that the board president asked me to post to you. Do you want to have a meeting? If you do, do

you have topics you would like to discuss. Bernardoni – wants us to be cautious, this happened last year. If we are going to cancel meetings – we need to give a 10 day notice, not 2. Longi – OMA was changed purposely because of this pandemic. Bernardoni – In March there was no discussion just cancelled – I was speaking of April – Joe Vallez – A poll was sent out the to board and it was a 3/2 Bernardoni – unless it is unanimously a meeting should be held. Use caution in the future. Vallez – will pose the question to the attorney – what it takes to convene a meeting or not and get back to the board. Longi-Yes, Cerny-Yes, Bernardoni- No, Noyes – Yes, Sutera-No 3/2

G. Cancellation of April 2020 meeting: BOARD ACTION – Longi – This meeting is the April meeting – Bernardoni – No, We cancelled the regular board meeting – Sutera – We are holding a special – We did not hold the April meeting on the day we told the public – Longi -Can we just say this meeting is April's meeting? Bernardoni – No a special meeting is a separate meeting. Longi - We posted 48-hour notice prior to holding this meeting. Bernardoni – this meeting was scheduled several days after the April meeting date. Longi – We changed the date to April's meeting because he was not going to home. Bernardoni – there is email string on it and we all voted. Joes suggestion to hold a meeting this week. Longi-Yes, Cerny-Yes, Bernardoni- No, Noyes -Yes, Sutera-No 3/2

7. Public Comment:

8. Executive Session:

9. New Business from Executive Session

10: Adjournment: Bernardoni – Motion, Sutera 2nd – All in favor 5/0 Approved